

## **Temporary Seasonal Spray Hand**

The Burleigh County Human Resource Department will be accepting applications from **July 3, 2017, through August 7, 2017** for a **Temporary Seasonal Spray Hand** position, available in the Burleigh County Weed Office. This is a temporary seasonal position with no benefits.

**Salary Grade:** 3 (Nonexempt)

**Number of Openings:** 1 (one)

**Starting Salary:** \$15.96 - \$17.77 per hour

**Type of Recruitment:** Internal/External

**Job Summary:** Under the supervision of the Burleigh County Weed Officer, is responsible for assisting with the administration and operation of Weed Control in accordance with the North Dakota Noxious Weed Law (NDCC 4.1-47-06).

### **Minimum Qualifications:**

- High School Diploma, required.
- Requires NDSU pesticide training certificate or Certified License to apply restricted use pesticides in the following categories: CORE, Agricultural Pest Control, and Right of Way. Information on pesticide training is available at: <https://www.ag.ndsu.edu/pesticide/trainings-1> or contact Andrew Thoslenson at: [NDSU.pesticide@ndsu.edu](mailto:NDSU.pesticide@ndsu.edu)
- Must be familiar with or have knowledge of pesticide application, federal and state weed control laws, identification of noxious weeds, and application formulas and distribution.
- Possesses valid North Dakota Class D driver's license with clear driving record.
- Familiar with map reading and use of GPS coordinates.

### **Additional Knowledge, Skills and Abilities:**

- Applicant must have knowledge of Spraying Operations and complete weed treatments as directed in a safe and professional manner consistent with all application laws.
- Applicant must be able to identify designated and declared weeds and pests, select pesticide treatments and/or other control measures.
- Applicant must have ability to use and maintain all spray equipment, including trucks, ATV's, UTV's and backpack sprayers. Proficient in calibrating all spray equipment.

### **Duties and Responsibilities:**

- Applies (by using spraying equipment) the correct formulas and chemicals for the control of noxious weeds in County Rights of Ways, approaches, public and private land.
- Surveys and plots noxious weeds and biological control areas (insectuaries) and after determining needs, arrange for distribution.
- Updates mapping program of pesticides applied, locates and maps locations of noxious weeds designated for spraying and cost-sharing by the Burleigh county Weed Board on a continuous basis.
- Ensure sprayers keep accurate and detailed records for each assignment in accordance with state laws. Check the records for accuracy and completeness and record the information on master sheets by township and right way to provide a current record of payment due the contractor, land owner's billings, progress by township or area, acres and miles sprayed, amount of herbicide used, miles of Right of Way sprayed by acres, etc.
- Ensures spraying and other equipment used by Weed Control Department is inventoried and in proper operational condition.
- Ensures proper storage of chemicals and inspects storage areas at least monthly.
- Uses safety equipment and clothing when around chemicals.
- Maintains operation log for spraying (date, time, location, and weather conditions).
- Perform other duties as required and assigned.

### **Work Environment and Conditions:**

- Ability to conduct activities involving climbing, balancing, stooping, kneeling/bending, crouching, crawling, twisting, and reaching.
- Standing for a minimum of 2 hours at a time. Walking for extended periods with a minimum of 2 hours and negotiating steep slopes with 300 feet of hose.
- Pulling using force, hose and other items. Lifting and carrying up to 100 pounds, moving items from lower positions to a position that may be higher and a distance away.
- Vision must include color definition, depth perception and field of vision
- Will be required to near or beside busy highways.
- This is a temporary seasonal position beginning in the spring and ending approximately in October 2017.
- Will work 8 hour shifts or longer with possibility of overtime. May also work less than 40 hours per week dependent upon workload criteria and/or weather conditions.
- Ability to work overtime as required.

### **How to Apply:**

***Tip to Applicants: Read and follow the instructions on the Vacancy Announcement, the application, and any other requested item before completing and submitting your application packet.***

- Applicants must apply online and register at the following address: <http://burleighco.com/jobs/>.
- Applicants must also provide,
  1. Resume;
  2. Proof of Pesticide Training;
  3. Three (3) professional references.
- Applications must be submitted on line by the closing date. All other required documents must be submitted to **Burleigh County Human Resources, 316 N 5<sup>th</sup> St Suite 106, PO Box 5518, Bismarck, ND 58506-5518** or e-mailed to: [drhilborn@nd.gov](mailto:drhilborn@nd.gov) by the closing date listed. Failure to apply online and send required documents will result in your application not being considered further. Telephone number: (701) 222-6669. Fax Number: (701) 221-3395.
- We only accept applications online. **We no longer accept paper applications.** We do not receive or accept general employment applications. Applicants must apply for a specific position within the County to be considered for that position. All Job Service North Dakota locations or Burleigh County's Human Resource office can assist you with completing your online application.
- Applicants who are residents of North Dakota and eligible to claim veteran's preference must include Form DD214. Claims for disabled veteran's preferences must also include Form DD214 and a letter less than one year old from the Dept. of Veteran's Affairs indicating disability; claims for preference as the eligible spouse of a disabled or deceased veteran must include Form DD214, a marriage certificate, and a letter less than one year old from Dept. of Veteran's Affairs indication disability, or the veteran's death certificate.
- Applicants who may need additional job information or may require accommodation or assistance with the application or interview process should Human Resources at 701-222-6669.

### **Equal Opportunity Employer:**

The employing agency does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of services, and complies with the provisions of the North Dakota Human Rights Act.